



POOL ADJUSTMENT REQUEST FORM

The City of Mayflower does not offer any services to fill swimming pools.

The City of Mayflower permits a one-time courtesy adjustment for customers that have a pool and pay for sewer. We can adjust the sewer portion of the bill based on criteria met by the customer.

POOL ADJUSTMENT GUIDELINES

- Adjustment is available no more than once in a 12-month period.
- Adjustment is available for the sewer portion of the bill only.
- Adjustments are based dimensions of the pool.
- Customers must submit photos of the meter reading before and after filling the pool and submitted with (7) days.

REQUEST FOR ADJUSTMENT/CREDIT

Submission of adjustment request form and photos of the meter readings **does not exempt you from payment**. Please continue to pay your water bill by the due date. If you are unable to pay your account in full, it is your responsibility to contact our office, prior to your due date, to discuss special arrangements with our customer service staff.

Customer Name: _____ Account Number: _____

Service Address: _____ City: _____ State: _____ Zip: _____

Primary Phone #: _____ Email: _____

Beginning date/Reading: _____ Ending date/Reading: _____

Circle One: Above ground or In ground Circle One: Round or Rectangle Pool Dimensions: _____

Signature: _____ Date: _____

Return the completed form with required proof to Mayflower Waterworks, PO Box 69, Mayflower, AR 72106 or bring them by the office at #2 Ashmore Dr. Mayflower, AR 72106. For more information call 501-470-1818.

DO NOT WRITE BELOW THIS LINE – BILLING OFFICE USE ONLY

DATE RCV'D: _____ MEETS GUIDELINES DOES NOT MEET GUIDELINES

USAGE: _____ TOTAL SEWER ADJUSTMENT: \$ _____ DATE ADJUSTED: _____

RECALCULATE SHEET CREATED PRINTED SCANNED

ENTERED BY: _____ APPROVED BY: _____